Minutes – Road Safety Committee (RSC) Meeting held on 30th July 2019 in the Memorial Hall.

Present: Chris Jennings- Chairman, Allan Taylor (AT) Steve Wright & Shelia Bedford.

1. **Apologies received** – None received

2. **Approval of previous minutes and items arising** – All outstanding actions had either already been covered or would be done so under agenda items of the meeting. As written the previous minutes were accepted and approved by committee.

3. CJ thanked Ian, Colin and John who have resigned from the RSC for their hard work and commitment to the RSC.

4. **Election of Vice chairperson** Shelia was elected vice chairperson.

5. **Report back on OPC and the rejection of the VAS.** General discussions took place and it was felt that the presentation of the system, with back ground information could have been better. The cost was over inflated as VAT was included. There was general discussion on why the RSC thought the VAS was a corner stone to improving road safety in the village. Discussion took place regarding sharing the VAS with another parish thus reducing the costs and giving other areas the benefit of a VAS . It was decided to take the VAS request back to the council with reduced cost and a better presentation on why we think it is worth investing in. **Action CJ**

6. **Additional safety measures**, it was discussed about having a 'Gateway sign' on Pickedmoor Lane, this would be a white fence with planters and improved signage. CJ to speak with SGC regarding the best way to achieving this. **Action CJ**

7. **Parking outside the school.** Concern was also expressed about parents getting children in/out of cars on the roadside as opposed to the pavement side. Good practice should be to get children in/out of cars from the pavement. CJ to discuss with the school in September.
   Action CJ

8. **Safety serviettes in village shop** – The 3 winning A3 posters are now laminated and will be displayed in the shop (if they approve), playing field's noticeboard and Church Road bus stop noticeboard. Completed

9. **Road audit** –Discussion took place and it was decided to complete the road survey throughout the parish, dates would be circulated by CJ
   Action CJ

10. **Cyclists** – no ongoing action.

11. **Parking** – There continues to be problems in West End, parking on the pavement, too close to junctions and cars blocking access for Bin Lorries. SB will undertake to put polite notices pointing out the illegal action of parking on the pavement and the inconvenience it creates for pedestrians, from the RSC on windscreens of individual cars. SW will review the Highway Code and how close a car can park to a junction. Regarding access for Bin Lorries, SB to get photographic evidence and pass onto the Police. **Action SB & SW**

12. **SGC Interface.**

    a. **VAS system** – IB had recently sent Mr Wiltshire a note about ownership of the pole in Chapel Road but, as yet, had received no response.

    Phase 1 – Is awaiting the pole ownership confirmation from Mr Wiltshire and, when this is received, the need for a final quote from Moorlock will be required. **Action CJ**

    IB also confirmed that he had approached the insurance agent of the OPC. He had been advised that the cost of the VAS would be added, as a separate line item, to the OPC's insurance and the premium increased accordingly. (left on for information)

    Added on from previous meeting minutes, but not discussed. Regarding the Risk Assessment for deploying the VAS system etc., previously actioned for IB to take up, he had assessed the requirement for raising such a document. It was pointed out that the SGC, in doing previous speed analysing in Chapel Road, would have needed a risk assessment to have been done. In speaking with Cllr. Riddle he advised that Mr. R. Wiltsher was the best route to sort this out. **Action CJ**

    It was discussed and agreed that a team of 3 people would be needed to run the VAS system, in terms of mounting and removing plus data collection and issuing to interested parties; once it is up and running. CPJ agreed to organise a team when the time comes and they will be required. **Actioned - CJ**

    b. Stock lane and Kington lane update – It was noted that, currently, there has been no activity to make the approved SGC changes.

13 **Anti-Speeding activities.** 30 and 20 mph stickers are now in place and are making an impression. This helps with the argument on VAS as people react to new signage. There are additional stickers available should people want them. Contact a member of the RSC.

14 **Report on Community Engagement Forum (CEF) meeting** – No information. **Action CJ**

15. **Police interface** – It was agreed to use the CEF forum (Item 9 above) for CPJ to get some reasonable form of response from queries to the police. **Action – CJ**

16 **Recruitment of new members.** We need a couple more committee members and a couple of names were suggested and a short article will be put forward to 4ward to see if we can boost out numbers. **Action CJ**

17. **AOB** – AT offered his resignation from the RSC, but did say he would support us on an ad-hoc basis. CJ thanked Allan for all his hard work on the RSC and was confident that we would be asking him for advice in the future.

17. **Date of next meeting** – Monday 9th September 19.00 Memorial Hall committee room.