OLDBURY ON SEVERN PARISH COUNCIL
PLAYING FIELDS COMMITTEE

Minutes of Annual General Meeting held on 4th April 2019 at 7.30pm in the Pavilion, Westmarsh Lane, Oldbury-on-Severn

PRESENT

Committee Members: Ian Knapp (Chairperson), Mike Pheysey (Secretary), Charlie Keedwell, Gerald Porter, Cllr Keith Sullivan, Glynn Pool, Jon Stephens.

15/19 To accept Apologies for absence

Chris Fairhead, Denise Young.

16/19 To Receive Declarations of Interest in Items on the Agenda

None.

17/19 Public Forum

None.

18/19 Chairperson's Report

Thank you to everyone for their support in the smooth running of the pavilion this past year. The football pitch is what it is and without spending impossibly large amounts of money it is unlikely to rise above casual football. The grounds have been kept in good condition and the aging boiler serviced. However, it is becoming increasingly clear that the current industrial oil-fired warm air heater has reached the end of its serviceable life and needs replacing. It appears that South Gloucestershire Council are about to commence extensive works to improve drainage from the bottom of Church Hill so we must make sure that the outer reaches of these works do not adversely affect the playing fields. On a lighter note, it is nice to see Glynn at our meetings once more.

19/19 Treasurer's Report

Jon Stephens submitted a financial report, see Appendix A for a copy. Jon Stephens proposed a vote of thanks to Alan Knapp's Whist Drive club for their continued support and generous donation, all agreed. Ian Knapp suggested that both the Community Shop and Whist Drive Club be thanked publicly in the 4-Ward Magazine, all agreed. **Action: Mike Pheysey**

20/19 Appointment of Committee Members and Representatives

- Parish Council Chair:	Cllr Keith Sullivan
- Parish Council:	Cllrs Matt Clothier and Glynn Poole
- Cricket Club:	Charlie Keedwell and Gerald Porter
- Busy Bees Playgroup:	Denise Young
- Cooptees:	Chris Fairhead, Alan Knapp, Ian Knapp, Mike Pheysey, Jon Stephens

Proposed en block by Ian Knapp, seconded by Mike Pheysey, all agreed.

21/19 Election of Officers

- Chairperson:	Ian Knapp	proposed Jon Stephens, seconded Gerald Porter.
- Vice Chairperson:	Chris Fairhead	proposed Mike Pheysey, seconded Jon Stephens.
- Secretary:	Mike Pheysey	proposed Ian Knapp, seconded Gerald Porter.
- Treasurer:	Jon Stephens	proposed Ian Knapp, seconded Mike Pheysey.
- Lettings Officer:	Denise Young	proposed Mike Pheysey, seconded Gerald Porter.

22/19 Appointment of bank account and building society signatories

No changes.

DRAFT

23/19 Close of the AGM Meeting
The Chairperson closed the meeting at 8.21pm

Signed by Chairman: _____

Appendix A – Treasurer's Report – April 2019

Oldbury on Severn Playing Fields Committee
Summary of Accounts for OPFC April Meeting
Meeting date 04/04/19 - Accounts as of 31/03/19

Financial Summary
Current Account £18491.36
Deposit Account £32.66

Payments – Current Account
Elite Hygiene services – payments up to end of Feb
DH Electrical – Electrical safety checks
Nat Power credit
Ford Fuel Oils – heating oil

Cash
None

Outstanding
Boiler Service – report & invoice awaited

Receipts
Whist drive hall hire / heating donation £1702.73
Community Shop heating donation £400.00 (letter of thanks to be sent)

Building Society Statement
Balance @ 31/03/19 - £10254.45

Transactions
None

Authorisations
Oil, grass cutting & cleaning as required
Complete weed control quote to be reviewed

Signatures for cheques
As per above as required.

AOB

Note if anyone is instruction or receiving a bill on behalf of the PFC can they please advise the issuer to address it to Oldbury Parish Council

Reminder we are still looking for a treasurer for the playing fields.