Oldbury on Severn Parish Council

Minutes of the Annual General Meeting of The Playing Fields Committee held on Thursday 22nd April 2021 at 7.30pm via the video conferencing platform Zoom.

Present: Ian Knapp (Chair) Charlie Keedwell, Gerald Porter, Cllr Sheila Bedford, Denise Young, Chris Fairhead, Glynn Poole, Mike Pheysey, Cllr Keith Sullivan

Clerk: Vicky Bailey

1. Apologies

None received

2. Receive Declarations of Interest in items on the agenda

None Received

3. Public Forum

No members of the public were present

4. Chairperson's Report by Ian Knapp

Ian provided a brief verbal report stating that due to the Covid19 pandemic meetings of the PFC had been minimal and that he looked forward to meetings going back to normal later this year.

5. Treasurer's Report

Vicky Bailey, acting on behalf of Oldbury Parish Council, screen shared her financial report for the year 2020 – 2021 and discussed it with the committee. VB thanked Chris Fairhead for his help in providing information for the Internal Audit.

It was noted that rental income had been cut dramatically due to the Covid19 pandemic. In the last financial year Oldbury Parish Council had paid £917.73 (excluding the insurance) towards the PFC.

It was noted that the £78 reserve for Calor Gas can be removed as can the £150 safety inspection.

Discussion over safety checks and when the last boiler safety check was:

Action
KS to provide PFC with boiler safety certificate

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Discussion over the current signatories of the bank account; there was some uncertainty but it is believed to be Mike Pheysey and Chris Fairhead. There is Santander Deposit Account: £ 32.97 and Special Reserves: £ 18,480.73. Both are set aside by VB with the accounting system as PFC.

Once the items discussed within the 2021-2022 budget (minus the £78 Calor Gas Safety Check and £150 set aside for Calor Gas – no longer used at the Pavilion) it leaves a PFC in a deficit of £3130.00 for this financial year if rental stays the same as last year.

Keith Sullivan proposed MP and CF write to Santander and remove John Stevens who may still be a signatory but is no longer a committee member. CF seconded this.

Action
MP and CF to write to Santander to remove John Stevens and any other signatories not currently on the committee

It was agreed that VB, CF and IK meet to go through the PFC finances to ring-fence donations and money allocated to specific projects then for the money to be transferred into the OPC account from the two accounts the PFC currently hold. This money would then be held within a specific part of the accounts system.

It was agreed all monies will be transferred to the OPC accounts by committee members.

Action
VB, IK and CF to meet to organise the PFC accounts ready for transferring it to OPC

Heated discussion ensued over future donations being ring-fenced within the account. CF would like it noted that the majority of PFC members wanted the principle of ring fencing agreed before money from PFC accounts was transferred to OPC account: view of majority of committee was that the principle should be established before transferring funds.

6. Appointment of Committee Members and Representatives

Parish Council – KS, Sheila Bedford

Cricket Club – Gerald Porter, Charlie Keedwell

Football Club – no football club representative as club is not currently running

Decker's Youth Club – closed permanently

Horticultural Society – closed at present

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Oldbury School – not using Playing Fields facilities at present

Busy Bees Playgroup – Denise Young (although she is retiring from Busy Bees so Lisa Riddle will represent Busy Bees in future meetings)

Co-options – Chris Fairhead, Mike Pheysey, Ian Knapp

It was decided to advertise for two more members to the PFC to make the committee larger

Action
KS to write in 4Ward asking for two new members of the PFC
MP to put a poster saying there are two vacancies in the village shop

7. Election of Officers

Chairperson – Ian Knapp

Vice Chair – Chris Fairhead

Secretary – Vicky Bailey*

Mike Pheysey stood down; IK and all committee members thanked him for all the work he had put into being secretary and were glad he would remain on the PFC committee

Treasurer – all agreed to eliminate this role as VB will provide financial reports from OPC

Letting Officer – DY proposed Lisa Riddle as joint Lettings Officer alongside Ian Knapp

8. Appointment of bank account and building society signatories

As the accounts are being closed it was agreed not to raise this point

*Ian Knapp expressed he was only happy that VB take on this role if she was able to do it within her capacity as Clerk

9. Close of AGM Meeting at 8.36pm

Signed by Chairman Ian Knapp…….

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