Oldbury on Severn Parish Council

Minutes of the Memorial Hall Trustee Meeting held 6.30pm on Tuesday 3rd January 2023 at The Memorial Hall, Camp Road, Oldbury on Severn, BS35 1PR

Present: Chairman Cllr Keith Sullivan, Cllr Chris Jennings (Chairman of EMC), Cllr Dylan Griffiths and Cllr Matthew Riddle

Clerk: Victoria Bailey

1. Apologies: Cllr Sheila Bedford, Cllr Laura Day and Cllr John Cornock

2. Approval of the minutes of last Memorial Hall Trustee Meeting held on 03/11/2020
It was noted that due to Covid19 restrictions the annual meeting did not take place in 2021.
All were in favour of accepting the minutes from 03/11/2020; minutes accepted.

3. Declarations of interest and dispensation requests
None received

4. Lottery update
CJ updated all present on the works taking place with the lottery funding; the first payment had been submitted and the builders are very anxious about payment timescales. The size of the extension has slightly decreased as there is a need for a soakaway however there is now better access so this is an unexpected benefit. A 'Gannt chart' has been produced and circulated containing the timescales of works. There is an extension on the right hand side which could be useful for BBQ's.

5. Progress to date
CJ reported he is very satisfied with the work and that the builders are keeping the site clean and tidy.

6. Going forward
CJ said that the timescales are tight in regards to the lottery sending payment and then paying the builder but he and VB will work closely on this to ensure a fast turnaround of payment.
The first round of publicity regarding the project is complete and will be in The Gazette, Thornbury Voice, Facebook, Western Daily Press and the Bristol Post. CJ will send a list of media contacts to Dick Whittington. VB recommended mythornbury.co.uk as a good place to list events and news.
CJ said the Hall Committee had worked out a good schedule of events in 2023 including for the coronation, including; discos, coronation breakfast, concert in the evening and live entertainment. CJ reported that £1200 had been raised for the Memorial Hall (Oldbury School also had around £1200) from the race night and that he looked forward to forming more partnerships locally.

7. Approval of the Memorial Hall applying for funding via ACRE

CJ had been told by Dick Whittington that ACRE could possibly contribute £26,000 from a Jubilee grant for a capital upgrade of the hall which could include solar panels. The aim is to be 'green' and the deadline to apply for the grant is 20/01/2023.
KS asked whether the Parish Council would need to contribute financially and CJ assured him that no money will be asked of the Parish Council.
All felt that it was a good idea for CJ to apply for the ACRE grant; DG said to record a 'yes' in the minutes; KS asked for CJ to inform Full Council in their next meeting of the ACRE grant.

8. Finances
CJ reported that the hall made £8,778 in profit this year including a £2,666 SGC grant and a £1,000 grant for curtains from the community shop. The curtains may cost around £2,000 so the hall will add an additional £1,000 from their funds if needed. £3,600 was spent on capital items including architectural drawings, planning regulations, EPC's etc. £12,000 was raised vis fundraising this year, hall hire raised a further £4,000. The Memorial Hall have £40,027; most funds are earmarked for projects apart from a £5,000 in general reserve.
CJ added that electricity bills have tripled which is concerning, however, it has been decided to keep hall rental costs the same. CJ could not find a new deal on electricity; it was commented by other councillors this was becoming a common problem.
CJ was thanked for his work; it is a stronger set of financial figures for the hall that anyone could remember.

9. Insurance
Oldbury on Severn Parish Council will continue to pay the Memorial Halls insurance; nothing more to report on this.

10. Vacancies
The AGM is on 13/02/2023 where the committee all stand down and are then re-nominated. CJ is hoping Jan Wilcox will fill a new vacancy created of 'Entertainment Officer.' The Parish Council will need to nominate three councillors to be on the Hall Committee and one for the EMC.

11. A.O.B

None received

12. Date of next Meeting

Date TBC

13. Close of Meeting at 7.00pm