Oldbury on Severn
Parish Council

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Minutes of the Ordinary Committee Meeting of the Playing Field's Committee held on Tuesday 21st June 2022 at 7.30pm at The Pavilion, Westmarsh Lane, Oldbury on Severn, BS35 1QD

Present at The Pavilion: Chairman Ian Knapp, Vice-Chairman Chris Fairhead, Cllr Keith Sullivan, Gerald Porter, Lisa Riddle and Amelia Sorrell

Clerk: Vicky Bailey

1. To accept apologies for absence
Apologies received from: Cllr Sheila Bedford, Cllr Matthew Riddle, Cllr Laura Day and Charlie Keedwell
Absent without an apology: Glynn Poole and Mike Pheysey

2. To receive declarations of interest on items in the agenda
None received

3. Approval of minutes of the previous meeting held on 15/04/2022
Minor change; action on drawing of the door should read 'IK' not 'KS.'
Proposed KS; seconded IK; all in favour

4. Public Forum
No public present

5. Chairs Report
IK thanked the PFC for all their work over the Queen's Platinum Jubilee celebrations and remarked on what a success it had been; he had many positive comments from villagers. IK also thanked LR for her work on the hanging baskets.

6. To receive an update from the Chairman on the following projects:

a) Tarmacking a path to the pavilion entrance
IK hopes to begin this soon
b) Sky lights insulation and covering once the new window is installed
No update
c) Repairs to guttering
Commencing soon
d) The new entrance door into the pavilion
Commencing soon

7. Cllr Laura Day would like to propose the following, which she has offered to design and have made free of charge:

a) To discuss a sign above the new door reading 'Oldbury on Severn Pavilion' or 'The Pavilion' or 'Oldbury Pavilion' or 'Pavilion Oldbury on Severn'

It was agreed the sign should say **'Oldbury on Severn Pavilion'** and contain the Parish Council logo and email address. IK suggested also adding the postcode which was accepted as a good idea.

Action
VB to liaise with LD regarding the production of a sign
LD to send VB a proof which VB will circulate for comment/ approval

b) To agree replacement signage for Busy Bee's for the fence at the front of the Pavilion
This was actioned before the meeting; all were pleased with the new sign.

c) To discuss for 'Busy Bee's' to the right or left hand side of the new entrance door way
It was agreed to decide on the placement once the main sign 'Oldbury on Severn Pavilion' had been installed.

IK added, on the subject of signage, that he would like to see one sign 'Please take your Litter Home' and two 'No dogs allowed in the Play Area' again with the OPC logo.

Action
VB to ask LD if she is happy to produce these signs and if not ask for a quote so PFC could potentially purchase them

8. Children's play area and equipment update
IK reported very little litter had been seen in the play park.
CF is awaiting MP to provide the chains for the swings.

Action
CF to ask MP for swing chains

9. Football field update
No update.

10. Grass cutting update
IK and Tim Riddle are cutting the grass every two weeks. Cricket Club have stopped mowing the top field. KS stated it is written into their lease that they do so. KS has received complaints regarding the overgrown grass. GP will speak with the Cricket Club.

Action
GP to report to Cricket Club issue over grass cutting and report back to PFC

11. Cricket Club update
GP reported the Cricket Club are awaiting their bill; CF and VB set a date and will send the Cricket Club their bill for electricity and water utility charges.

12. Queens Jubilee final update
VB reported that PFC will receive £300.00 in rental from the QPJ.

13. Fixed assets list
The new bench, worth £600.00 needs to be added to the Fixed Assets List. Decided to replace a broken bench with the new one.

Action
IK to replace and dispose of the old bench with the new one and screw it into place VB to record this on the Fixed Assets List

14. PFC risk reduction checklist; to receive report from Chris Fairhead and Mike Pheysey
CF will chase P and have it typed ready for the next PFC meeting.

Action
CF to liaise with MP to organise the PFC risk reduction checklist

15. Busy Bees update
Busy Bees are struggling as they are changing internet provider so currently have no internet or phone line.
LR reported a BB parent offered trees for free.

Action
LR will find out the type of trees and report to Cllr Chris Jennings. LR to report the poor condition of the oak tree to CJ

It was noted that Busy Bees were supposed to be having a rent review in July. CF asked the total cost of gas 2021 – 2022.

Action
VB to circulate the cost of last year's gas usage to PFC

16. Update on noticeboard
No update.

17. Pavilion heating
No update.

18. To note the Playing Field has been hired for a wedding on 24th September 2022 at a charge of £300.00. Chairman Ian Knapp is to be the bridal parties' point of contact
IK reported the Chairman Toby Summerfield gave his approval for the use of the cricket pitch.

19. Chairman to inform the committee that a fundraiser is planned for the PFC on 13/09/2022
After some discussion regarding holidays it was decided that the date of the fundraiser ought to be 17/09/2022 starting in the afternoon. AS agreed to help IK with ideas for the fundraiser.

Action
AS to research preferred tribute acts/ ideas amongst other local young families

20. Financial summary
VB read the treasurers' report on the PFC. LR reported E-on came to fit a smart meter then for reasons unknown decided against doing so.
VB stated that the E-on account is in deficit of around £346.00 and the PFC responded they would like VB to make an additional payment to balance it.

Action
VB to make additional payment on PFC E-on account

21. A.O.B.
None received
22. Close of meeting

Next meeting date: Tuesday October 18th 2022