Oldbury on Severn Memorial Hall

Trustees and Management Committee

ANNUAL GENERAL MEETING

Minutes of the Meeting held at the Hall

Wednesday 12th February 2025 at 14.00 hrs

Minutes

PRESENT

EMC

C Jennings (Chair)
L Jennings (Co-Opted Treasurer)
K Miller (Maintenance Manager)
D Masters (Secretary)
S Ingram (Vice-Chair)
A Conibere (Fund Raising and Website)
M Riddle (OPC Rep)
J Willcox (Events)

Hall Committee and other attendees

Len Hales
Jenny Hales
Sarah Haydon
Richard Haydon
Marie Stephens
Steve Jenkins
Janet Astle
Bertie Acton
Ann Martin
Allan Taylor
Chris Tymko
Kevin Evans
Marg Abbott

There were 20 present at 2.00pm and it was unanimously decided that the AGM was effectively quorate and should go ahead.

1. Apologies for absence.

Apologies were received from Peter Orford, Belinda Orford, Jeremy Burden, Ian Bell, Jane Perkins, M. and J Richardson

2. Approve minutes of the AGM held on the 14-02-24

The minutes for the AGM held on 14 February 2024 were unanimously approved.

3. Matters arising.

- The Booking Form amendment stating the need to keep noise down when using the Hall has not been incorporated, as very few people see this, but a sign has been put up by the door

- The Hall has opened a Deposit account as a home for a proportion of its reserves

- The door control has been re positioned

- The Table Tennis Club has been established, and a grant application for new tables has succeeded

4. Chairman's report

Chris Jennings delivered his report, a copy of which is attached to these minutes. The report was listened to with great interest and was well received and was accepted unanimously. The Hall has had a successful year due to the hard work of all involved and the community's wide participation in numerous events

A spreadsheet comparing 2019 through to 2024 was presented and demonstrated how the activity in the Hall has increased. was presented and the Hall is busy, and is already taking bookings for 2026

Improvements to the Hall, (furniture and decorations) have been undertaken

Donations received from NRS (Magnox) and from local support (for putting up shelves for artwork)

Funding requests to NRS and Vistry for grants of £14k are submitted. These are to cover the work associated with the insulation/replastering of the maim hall.

The Chair thanked the other supporting groups for the financial support given

- Cinema Club

- 100 Club

- Community Shop

- Allan Taylor AKA The Flagmaster

- OPC

- All the village volunteers, (Particularly Rob Willcox, Peter Orford, Linda Jennings and the EMC)

Acceptance of the Chairs Report was proposed seconded and approved by the Meeting

5. The Treasurers Report

A comparison was provided year on year and the increased income of 54% as compared with 2023 noted. More And increasingly diverse events are driving this growth

The Bank Surplus and reserves situation was explained

Questions from the floor underlined the need for some caution as although reserves are looking strong, we cannot be certain of gran t funding for the floor project and other major expense items are inevitable in the medium to long term, e.g, the renewal/replacement of the heating system for the hall

Acceptance of the Financial Report was proposed, seconded and approved by the meeting

6. Improvement Plans

- The Floor Project. Approximately a £20k total cost hopefully covered by a Grant
- Roof space Insulation (Above Committee Room and Lobby)
- Solar Panels
- Kitchen Upgrade
- Curtains for main Hall area
- Exterior Painting (Steve Jenkins agreed to project manage this)

7. Nominations

Hall Committee

- Matthew Riddle
- Laura Day
- A N Other (OPC, to be determined)
- Steve Wright (Cinema Club, replacing Jeremy Burden)
- Chris Tymko (4Ward)
- Belinda Orford (Dance)
- Marg Abbott (Choir)
- Jazz Club (Kevin Evans)
- Peter Orford (Hall Booking Secretary)
- Keith Miller (Table Tennis Club, Keep Fit)
- Ann Martin (Co Opt)
- Bertie Hayward (Co Opt)

8. Appointment of Auditor for the Hall's accounts

It was noted that Robert Gazzard has agreed to be re-appointed as the Auditor of the Hall's accounts for 2025

9. Date of next AGM

The date of the next AGM was set for 11th February 2026

10. AOB

- Discussion took place on the need for more clarity on what constitutes a Quorum for the AGM. Suggested EMC plus 6 could be a formula

- The Constitution says reserves only need to be £5000. Generally considered as too low. Noted the Community shop has a much higher reserve (noting it is a different enterprise with some different risks)

- However, agreed that we need to grow the reserves over time. Also, that to help plan this growth, we need a running spreadsheet identifying key activity planning over the next few years. The chairman will report on this discussion at the next OPC

- Finally, a general discussion on demographics and the need to encourage increasing participation from younger adults in our community

There being no other business, the meeting closed at 15.30

Dave Masters
Secretary,
Oldbury on Severn Memorial Hall

Attachments

- Chairman's Report
- Treasurer's Report
- Improvement Plan
- Audited Accounts
- Events Table