Oldbury-on-Severn
Parish Council

Clerk:
Cllr Matthew Riddle 07877413298
Responsible Financial Officer:
Cllr Laura Day 07977484515

oldburyonsevernpc@gmail.com www.oldburyonsevern.org.uk

GDPR and Privacy Notice Policy

This Privacy Policy will explain how Patchway Parish Council uses the personal data we collect from you when you use our website, email or telephone the council.

Topics:

- What data do we collect?
- How do we collect your data?
- How will we use your data?
- How do we store your data?
- Marketing
- What are your data protection rights?
- What are cookies?
- What types of cookies do we use? How to manage your cookies
- Privacy Policies of other websites
- Changes to our Privacy Policy
- How to contact us
- How to contact the appropriate authorities

What data do we collect?
The Council collects the following data:

Personal identification information (name, email address, phone number, etc.)

How do we collect your data?
You directly provide Oldbury on Severn Parish Council with most of the data we collect. We collect data and process data when you:-

Register online or place an order for any of our products and services

Voluntarily complete a customer survey or provide feedback on any of our message boards or via email

Use or view our website via your browser's cookies

Emails into the office

Oldbury on Severn Parish Council may also receive your data indirectly from the following sources: The Electoral Register

Oldbury-on-Severn Parish Council

Clerk:
Cllr Matthew Riddle 07877413298
Responsible Financial Officer:
Cllr Laura Day 07977484515

oldburyonsevernpc@gmail.com www.oldburyonsevern.org.uk

How will we use your data?
Our Council collects your data so that we can:

Respond to queries

Email you regarding Parish Council news

To contact a company

To respond to a member of public/staff

To share your information with other organisations, with your permission

How do we store your data?
Oldbury on Severn Parish Council securely stores your data online on our database

Oldbury on Severn Parish Council will keep your personal contact information for a six-monthly period, or otherwise specified. Once this time period has expired, we will delete your data by secure removal from our systems.

What are your data protection rights?
Oldbury on Severn Parish Council would like to make sure you are fully aware of all of your data protection rights. Every user is entitled to the following:

The right to access – you have the right to request Oldbury on Severn Parish Council for copies of your personal data. We may charge you a small fee for this service

The right to rectification – You have the right to request that Oldbury on Severn Parish Council correct any information you believe is inaccurate. You also have the right to request Oldbury on Severn Paridsh Council to complete the information you believe is incomplete

The right to erasure – You have the right to request that Oldbury on Severn Parish Council erase your personal data, under certain conditions

Oldbury-on-Severn Parish Council

Clerk:
Cllr Matthew Riddle 07877413298
Responsible Financial Officer:
Cllr Laura Day 07977484515

oldburyonsevernpc@gmail.com www.oldburyonsevern.org.uk

The right to restrict processing – You have the right to request that Oldbury on Severn Parish Council restrict the processing of your personal data, under certain conditions

The right to object to processing – you have the right to object to Oldbury on Severn Parish Council processing any of your personal data, under certain conditions

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us at our email: oldburyonsevernpc@gmail.com

Cookies
Cookies are text files placed on your computer to collect standard internet log information and visitor behaviour information. When you visit our websites, we may collect information from you automatically through cookies or similar technology.

For further information, visit allaboutcookies.org.

How do we use cookies?
Oldbury on Severn Parish Council uses cookies in a range of ways to improve your experience on our website, including:

Keeping you signed in

Understanding how you use our website

There are a number of different types of cookies, however, our website uses:

Functionality – Oldbury on Severn Parish Council uses these cookies so that we recognise you on our website and remember your previously selected preferences. These could include what language you prefer and what location you are in. a mix of first-party and third-party cookies are used.

Advertising – Oldbury on Severn Parish Council uses these cookies to collect information about your visit to our website, the content you viewed, the links you followed and information about your browser, device and your IP address. Oldbury on Severn Parish Council sometimes shares some limited aspects of this data with third parties for advertising purposes. We may also share online data collected through cookies with our advertising partners. This means that when you

Clerk:
Cllr Matthew Riddle 07877413298
Responsible Financial Officer:
Cllr Laura Day 07977484515

oldburyonsevernpc@gmail.com www.oldburyonsevern.org.uk

visit another website, you may be shown advertising based on your browsing patterns on our website.

How to manage cookies
You can set your browser not to accept cookies, and the above website tells you how to remove cookies from your browser. However, in a few cases, some of our website features may not function as a result.

Privacy policies of other websites
The Oldbury on Severn Parish Council website contains links to other websites. Our Privacy Policy applies only to our website, so if you click on a link to another website, you should read their Privacy Policy.

Changes to our Privacy Policy

Oldbury on Severn Parish Council keeps its Privacy Policy under regular review and places any updates on this web page. This Privacy Policy was last updated July 2026.

How to contact us
If you have questions about Oldbuty on Severn Parish Council's Privacy Policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us at:

Oldburyonsevernpcmail.com

How to contact the appropriate authority
Should you wish to report a complaint or if you feel that Oldbury on Severn Parish Council has not addressed your concern in a satisfactory manner, you may contact the Information Commissioner

Adopted July 2026

Review July 2027